



Max Cordova, President
Jim Danner, Vice President
Elizabeth Chavez, Secretary
Larry Lindberg, Member
Tom Wisneski, Member

Belen Board of Education

Administration Office
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REQUEST TO ADDRESS THE BOARD OF EDUCATION AT A OPEN FORUM
(Form to be filled out and turned in to the Recording Secretary prior to start of the meeting)

NAME: _____ DATE: _____

ADDRESS: _____

CONTACT INFORMATION: TELEPHONE _____ EMAIL _____

FORUM TOPIC _____

REQUIREMENTS:

ANY PERSON REQUESTING TO SPEAK AT OPEN FORUM MUST HADN THIS REQUEST TO THE RECORDING SECRETARY PRIOR TO THE BEGINNING OF THE MEETING. THE SECRETARY WILL REVIEW THE REQUIREMENTS OF THE BOARD WITH THE FORUM SPEAKER.

- NO HANDOUTS OR VIDEOS OR OTHER MATERIAL DISTRIBUTION IS ALLOWED-VERBAL PRESENTATION ONLY
- ONLY ONE SPOKESPERSON PER TOPIC – SPOKESPERSON MAY NOT ASK OTHERS TO SPEAK (THAT PRIVEILEGE IS RESERVED FOR THE BOARD **ONLY**)
- OPEN FORUM LIMITED TO THREE MINUTES
- NO ATTACKS/COMPLAINTS ON INDIVIDUALS
- OPEN FORUM PRESENTATION MUST BE MADE TO THE VOARD, NOT THE QUESTS IN ATTENDENCE
- BOARD PRESIDENT MAY TERMINATE REMARKS AT ANY TIME
- BOARD MIGHT NOT RESPOND, BUT MAY REQUEST THAT THE SUPERINTENDENT DEVELOP A RESPONSE AT A LATER DATE
- ANY EMPLOYEE WISHING TO SPEAK AT OPEN FORUM SHOULD FOLLOW THE CHAIN OF COMMAND BEFORE ADDRESSING THE BOARD
- ANY OPEN FORUMSPEAKER WHO WISHES TO BE ON THE BOARD AGENDA IN THE FUTURE MUST HAVE A BOARD MEMBER ASK TO PLACE SUCH ITEM ON AN UPCOMING AGENDA AND ANY PRESENTATION MATERIALS MUST BE SUBMITTED IN ADVANCE SO THAT THEY CAN BECOME PART OF THE BOARD MINUTES

NOTE: Person or persons addressing the Board are liable for their own statements NOT the Board.